

PRELIMINARY AGREEMENT



Between **ASK Homes**
www.askhomes.com.au

And the **OWNER**

HEAD OFFICE DETAILS
1800 153 371 Ph

Unit 3/42 Lawrence Dr
PO Box 3233
Nerang QLD 4211

HIA Lic No. 897786
QMBA Lic No. 20790

FULL NAME

EMAIL

ADDRESS

PHONE

MOBILE

FAX

PROPERTY DETAILS

The OWNER intends to construct a :
at the address of :
RP/SP No.:

SCHEDULE OF PRELIMINARY TASKS

The OWNER has engaged ASK HOMES to carry out certain preliminary tasks prior to the parties entering into a contract for the construction works. Allowances for tasks are set out in this Schedule of Preliminary Tasks.

ASK HOMES WILL COMPLETE THE FOLLOWING:

Organise the site to be surveyed with licensed Surveyor (or use your supplied Contour Survey)

Have Architectural concept drawings and specifications prepared (or change standard plans)

Obtain a soil test and Engineers wind loading certificate (or use your supplied soil test)

Alter and amend such drawings and specifications as required by the OWNER (one additional visit)

Prepare final preliminary drawings for approval

Prepare a tender to carry out the work shown on the original drawings and described in the specifications

An administration fee will be charged if Preliminary Agreement is cancelled prior to us obtaining the above
Additional Tasks

In consideration of performing the Tasks, OWNER agrees to pay ASK HOMES upon signing this agreement. The payment of this preliminary agreement is a nominal fee only and does not cover actual costs of the above services. Any excess will be covered by ASK HOMES. Due to internal administration costs, no refund is available at any stage if preliminary agreement is cancelled. Contour surveys and soil tests will be forwarded to the client if requested. Copyright of plans will remain the property of ASK HOMES.

Signed by ASK HOMES

Date: / / 20

Signed by OWNER

Date: / / 20

PAYMENT OPTIONS

Deposit

EFTPOS

Cash

Cheque

VISA

M/C

Direct Deposit: BSB - 124 001 Account - 12 495 463

Credit Card: □□□□ □□□□ □□□□ □□□□ □□/□□

AMOUNT PAYABLE*

\$2,150.00

FAX COMPLETED FORM TO -

(07) 5502 1371